



Mitcheldean Festival Fête Stallholder Booking Form

Saturday 15th July 2023

Business/Stallholder Name:	
Merchandise Type:	
Contact Name:	
Contact Number:	
Contact Email Address:	

I, _____, confirm that I have read and fully understand the risk assessment pursuant to the above event and that I agree to fulfil my obligations as a stallholder as laid out.

In particular, I am aware of my responsibilities around making the event as Covid-secure as possible, and will use best endeavours to ensure that my stall follows the guidelines.

Commercial organisations and non-forest charities: I understand that my £15 payment is non-refundable if the event is cancelled for whatever reason.

Forest charities/community groups: I understand that my £5 deposit will be refunded if/when I set up on the day. If I fail to turn up, my deposit is non-refundable.

Payment should be made via BACS (using the company name as a reference) to account: **Mitcheldean WI**, s/c **30-66-77**, account number **39283360**. If BACS is not an option, please send a cheque to the address below with the completed booking form.

Booking forms should be returned electronically to **mitcheldean.wi@hotmail.co.uk**; if this is not possible, please send them to Mitcheldean WI, c/o Owls Nest, Hazel Hill, Mitcheldean, Glos. GL17 0HE. *Commercial ventures should provide evidence of Public Liability Insurance along with the booking form.*

The fete is being held at Mitcheldean Playing Fields, Townsend, Mitcheldean, Glos. GL17 0BA (what3words: craziest.surprised.motive)

Stalls may be set up between 10:00 and 12.45 on the day (no moving vehicles on the fields after 13:00 until 17:00 unless there is an emergency, or if directed by the Parish Council Chair). Free car parking is available for stallholders and disabled visitors at the playing fields/Community Centre; all other visitors will be directed to park either in the industrial estate (The Mews) or in the pay-and-display car park behind the library/Co-Op.

ADDITIONAL NOTICES: If selling alcohol, sellers need to bring copies of their own personal liquor licenses, or offer tastings for free and take orders and payment for bottles to be collected/delivered at a later date. If selling home-made cakes, jams or chutneys, products must clearly display ingredients and date made.

Signed: _____

Date: ____/____/____